

Emergency nursing services for the Melrose-Mindoro School District are provided with input, direction, and coordination furnished by one or more registered nurses employed by the District. Emergency nursing services shall be available during the school day and during all school-sponsored activities for students, including summer school, field trips, athletic events, and other co-curricular and extracurricular activities.

To ensure the provision of an appropriate emergency nursing services program:

1. The District Administrator and District Nurse shall have primary administrative responsibility for the District's emergency nursing services program, including ensuring that the District conducts an annual review of the emergency nursing program and that the findings and recommendations from the annual review are presented to the District Administrator and School Board.
2. The District shall designate the registered nurse(s) whose employment responsibilities include the nursing-related duties identified in this policy.
3. The Board shall act to approve the emergency nursing procedures that are developed (or revised) under the direction of a registered nurse pursuant to applicable law and this policy.
4. The District shall make available the equipment and supplies necessary for providing emergency nursing services in the District. A health room/area shall be designated in each school.

In providing for the coordination and oversight of emergency nursing services, one or more registered nurses designated by the District shall:

1. Maintain and coordinate the day-to-day implementation of the District's emergency nursing procedures, including protocols for the administration of medication to students, protocols for dealing with student injury and illness (e.g., first aid protocols and other emergency procedures), and related recordkeeping procedures. These procedures will be developed by a registered nurse in consultation with the District's medical advisor. The nurse developing the procedures shall ensure that any new or substantive revisions to first aid, injury, illness, or medication administration protocols are reviewed and approved under consultation by the District's medical advisor and administration.
2. Provide or arrange for the provision of training of designated school district staff in regard to the District's medical emergency protocols (e.g., general first aid, cardiopulmonary resuscitation (CPR), and the use of an automated external defibrillator (AED)), the administration of medication to students, and the implementation of the District's bloodborne pathogens/exposure control plan. As needed, the nurse shall also provide or arrange for the training of school personnel related to the District's provision of specialized health-related services to individual students. The nurse shall maintain appropriate records of all such training.
3. Emergency information forms shall be updated by each student's parent/guardian at the beginning of the school year or upon admission to a school district.

4. Monitor and make recommendations to the administration regarding the equipment, supplies, and space needed for the appropriate provision of emergency care and other health-related services.
5. An annual review of emergency nursing services shall be made by the Board in accordance with established guidelines.

Legal References:

Wisconsin Statutes

Section 118.07(1)	[first aid kit requirement]
Section 118.076	[required lifesaving skills instruction for students, including use of CPR and automatic external defibrillators]
Section 118.125	[student records management, including student physical health records and patient health care records]
Section 118.29	[medication administration by school personnel]
Section 118.291	[possession and use of inhalers by asthmatic students]
Section 118.292	[possession and use of epinephrine auto-injectors by students]
Section 118.2925	[plans for the management of life-threatening allergies]
Section 118.293	[concussions and head injuries]
Section 121.02(1)(g)	[school district standard; emergency nursing services requirement]
Section 146.81 to 146.84	[confidentiality of patient health care records]
Section 440.01(1)(ad)	[automated external defibrillator definition]
Section 895.48	[limited civil liability exemption related to emergency medical care, including the good-faith emergency use of an automated external defibrillator]

Wisconsin Administrative Code

Chapter N 6	[standards of practice for registered nurses and licensed practical nurses]
PI 8.01(2)(g)	[school district standard; emergency nursing services policy/procedure requirements]
SPS 332.50(2)	[federal bloodborne pathogens/exposure control plan requirements adopted by the state]

Federal Laws

29 Code of Federal Regulations (CFR), Part 1910 - Subpart Z	[bloodborne pathogens/exposure control plan requirements]
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Second Reading/Adoption Date: December 19, 2022